

Burrillville

Recreation Commission

RE: Minutes, March 10, 2008

Present: Cheri Hall, Director Al Low

Kurt Schatz, Chair Dave Marcotte

Al Gerew, Vice Chair Juliette Lopez-Recinos

Alice Lavigne, Secretary L. Kevin McDonald

Absent: none

**Excused: Susan Sgambato (Alternate Member) and Debra Stockwell
(Alternate Member)**

Guests: none

**Meeting called to order at 6:35 p.m. by Kurt Schatz, Chair, at the
Burrillville Parks and Recreation Offices, 92 North Main Street,
Pascoag, R.I.**

**Minutes of February 11, 2008 Regular Meeting were accepted. Motion
to accept made by Al Gerew. Seconded by L. Kevin McDonald.
Motion passed 6-0.**

Correspondence:

The Director reported receiving correspondence from the East Greenwich Parks and Recreation Director regarding a memo sent to city managers from The Trust. There is legislature attacking the recreational use statute to propose remove municipalities from being protected up to a certain amount for law suits. An e-mail, along with a copy of the Trust memo, was sent to Town Manager Michael Wood recommending that the Town Council adopt a resolution to oppose this legislation. Consequently, said resolution is on the Town Council agenda for Wednesday, March 12, 2008. Other parks and recreation departments were notified of the Town of Burrillville's opposition to the proposed statute change.

Kurt Schatz reported the receipt of a letter stating that Debra Stockwell has been voted in as a new alternate to the Burrillville Recreation Commission for a one year term expiring in October 2008. A copy was given to the Director.

Good & Welfare:

The Easter Egg Hunt is scheduled for this Saturday, March 15, 2008 with a rain dated of Saturday, March 22, 2008. The Director might not be in attendance due to her daughter having a new baby any day. An invitation was extended to the Recreation Commission members. The Easter baskets were donated by Burrillville Extended Care. There

are four age groups versus three this year.

Al Low extended a thank you for the get well card from the Recreation Commission for his recent knee surgery.

Old Business:

Sub-committee report-Ordinance

The Director apologized for not having the time to retype the ordinance changes. This will not be reviewed until after the budget has been approved. The Town Clerk will be e-mailing the current ordinance for amendments to be made.

Conservation Commission

The Director has not been notified of any updates. Last known was a meeting to be scheduled with the Town Manager, Paul Roselli of the Conservation Commission, Land Trust, Town Planner Tom Kravitz and the Director but no meeting notice has been received. The town deadline was March 4, 2008 for any referendum items for the following election.

Doors Recreation Center

The new doors are at the Recreation Center awaiting installation by Bruce Rylah. A bill has not been submitted to date. Dave Marcotte

suggested he would speak with Bruce Rylah stating someone else will be hired to do the installation of the doors if necessary.

League Budgets

The Director reported receipt of the budget information from Burrillville Jr. Hockey but is still awaiting Burrillville Figure Skating budget information.

Scope of Work for Trail

A copy of the Scope of Work for the Trail was distributed to the Recreation Commission for their review. This information was submitted to the three engineers, along with a copy of the scoring sheet. When the engineers submit their proposals, then the scoring will take place. Once an engineer is hired, the next step is to hold a public hearing.

Thirty-four grant applications have been received by the State of Rhode Island for the upcoming grant round with 1.2 million to be awarded, which at \$100,000 per grant only twelve grant requests will be awarded. Application review meetings have not been scheduled as of yet. The Director reported to Joe Diaz of the State of Rhode Island that some communities submitted more than one application. It was recommended that those communities be contacted to find out which application is priority.

Relay for Life

A 10' x 10' tent (E-Z Up) was ordered today for the department to participate in this year's relay at an approximate cost of \$350. The larger size was more expensive and a lot heavier. Letters stating "Burrillville Parks and Recreation Department" will be placed on the front of the tent.

Family Fair

Plans for this year's fair are going well. Robert Charpentier of RI Novelty dropped off family fair items today to avoid shipping costs. Shirts for the Family Fair committee with this year's family fair pirate theme transferred to the shirts by the Burrillville Extended Care from the lot of donated shirts given to the department. The fair is at the Burrillville Town Common/A.T. Levy School (rain location Burrillville Middle School). Flyers were distributed to the commission for any local posting. Pantene hair cutting will take place to benefit cancer patients at this year's fair.

The Director alerted Al Low of Burrillville Little League of excess blank shirts and hats that may be useful to the league.

Marc Brizard in memorial of his daughter Holly will sponsor the \$300 cost for the puppet show scheduled for this year's Family Fair.

Spring Lake Beach

An e-mail was sent a year ago and again recently regarding the town solicitor researching the lease that expired a year ago for the property at Spring Lake Beach. The option of renegotiating the lease or offering for the current people to purchase the property is being suggested. Other property abutting Spring Lake Beach is being recommended for more parking.

Shutters that are in disrepair are being replaced because they were not originally built with pressure treated wood. A scout is ready to begin the construction of the new amphi-theatre at the Spring Lake Beach Campground. Two single seated lifeguard chairs and five picnic tables have been ordered for the beach.

Shippee Bridge

The extension letter has been signed by the Town Manager and returned to the State of Rhode Island for the Shippee Bridge park project. As part of the project, the scout has begun building the picnic tables.

C.I.P.

The budget board has recommended approval for a new roof at the Recreation Center (Beckwith-Bruckshaw Lodge) from the Recreation

Center account or C.D.B.G. grant funds. The budget board has recommended \$98,000 as part of capital improvements, with \$21,000 to come from other grant sources. Two applications have been submitted to U.S.T.A., one application for new equipment for programming and the second for court resurfacing.

Today, U.S.T.A. has requested additional information for the court resurfacing including pictures, diagrams, etc. If the new roof at the Recreation Center is funded through C.D.B.G. grant funds, then possibly the \$20,000 funds could be utilized for the tennis courts. The well improvements have been approved to come from Spring Lake Beach funds.

New Business:

Part-time Position

The Town Manager has stated the possible need to cut the part-time position just acquired this past year from the department due to budget restraints. The Burrillville Extended Care Board has voted to support the position up to 30% if necessary. Spring Lake Beach funds could assist with another amount, if necessary. The Director has been advised by the commission to keep funding the position through budget funds since once the position is funded through B.E.C. or Spring Lake Beach, it will stay that way in the future. The

monies from B.E.C. and Spring Lake Beach are better utilized for other necessities for those facilities, as in the past. The Director stated the 18 hour part-time position each week has been such a beneficial assistance to the department.

Earth Day

Earth Day is April 19th with Dana Gould and Janice Kaplan from the Burrillville Lion's Club chairing the event, along with the Director. Kristen Zarwiskowski of the Blackstone Valley Tourism Council "Keep America Beautiful" program is donating bags and gloves, since the State of Rhode Island will no longer be giving the mini grants for Earth Day.

New Programs

A grant application is being compiled for a new senior program.

NYSCA Training

NYSCA coaches training will take place on March 27th at 5:30 p.m.

Maintenance Forms

New maintenance request forms were compiled and forwarded to D.P.W. Superintendent Richard Bernardo to assist in requesting work

between departments.

The Director requested the sub-committee for field use fees meet again to try and determine a fee structure and any liability issues regarding fees being charged. The sub-committee will meet after the legislative statute amendments have been voted upon.

Al Low stated he recently checked the restroom facility keys at Hauser field. The men's room lock has something jammed in it.

The Director stated there is approximately \$20,000 remaining after the completion of the Hauser Field project that could possibly be utilized for the Branch River Park tennis courts.

Meeting Adjourned: Motion made David Marcotte. Seconded by L. Kevin McDonald. Meeting adjourned at 7:40 p.m. Motion Passed 6-0.

Next Meeting: Monday, April 14, 2008 at 6:30 p.m., Burrillville Parks and Recreation Offices, 92 North Main Street, Pascoag, RI 02859

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